

Full Name  
##### Street Address  
City, State #####

**Paola Castro**  
**2862 McGill Terrace NW**  
**Washington D.C 20008**  
**Tel: +1 (202) 483-1407**

**RE: Authentication of documents. -**

Dear Ms. Castro,

My name is **Full Name**, with US passport number **#####**, and I will soon be applying for Panama residency via the Pensionado Visa program. I am writing to you today to request consular authentication of the following attached documents which will be included in my application package:

- a. Social Security Proof of Income Letter for **FULL NAME AS IT APPEARS ON SS LETTER**, dated **Month ##**, 2025, with a notarized affidavit;
- b. FBI Criminal Background Check for **FULL NAME AS IT APPEARS ON REPORT**, dated **Month ##**, 2025;
- c. FBI Criminal Background Check for **FULL NAME AS IT APPEARS ON REPORT**, dated **Month ##**, 2025;
- d. Marriage Certificate for **FULL NAME AS IT APPEARS ON CERTIFICATE** and **FULL NAME AS IT APPEARS ON CERTIFICATE**, issued as a certified copy on **Month ##**, 2025.

The scanned information page of my passport is also contained herein.

The authenticated documents can be returned to me using the enclosed pre-paid courier ticket ("guía") at the following postal address:

**Full Name**  
**##### Street Address**  
**City, State #####**

Please feel free to contact me if you have any questions or concerns, and please let me know if you need additional information to process this request. You can contact me by phone at **+# (###) ###-####** or **EMAIL**.

Best,

**Full Name**